Conference Name

[Organiser Names] [Contact details for BSPS communications]

Conference Details

1. Amount requested from the BSPS:
2. Topic of the meeting:
3. Is this exclusively a philosophy of science meeting?
4. The type of meeting and planned dates (inclusive):
5. Expected number of participants (please note that the BSPS can only fund speaker and organiser fees, not fees related to general participants and chairs):
6. Number of speakers, and where they are from:
7. Estimated budget, itemised, including subsistence costs per person.

|  |  |  |
| --- | --- | --- |
| Item | Category | Cost |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Grand Total:** £…

**Total Requested from BSPS:** £…

**Which items will be funded by the BSPS?** ...

1. Will there be a registration fee? If so, how much, and how much do you expect to collect?
2. Will the meeting be open to all or invitation only? *Please note that the BSPS prefers to fund open events; if your event is invitation only, please explain.*
3. Have other bodies been approached for support? How much are they providing? *Please note that the BSPS will not normally fund events that are components of projects funded by major research grants, unless the organiser makes a case (as part of their application) that the grant could not reasonably have been expected to fund the event in full.*
4. Is the meeting based in the British Isles? *If not, please make clear how this project will help enhance philosophy of science in the British Isles.*
5. The Society has adopted the BPA/SWIP Good Practice Scheme's recommendations, as detailed here: <http://www.thebsps.org/about/good-practice/>. Please confirm that the relevant items in the Good Practice Scheme will be followed.